

## Ladders

Procedure written by: Andrew McIntyre    Procedure date: 30 November 2010  
Procedure reviewed by: Tom Giese

### Preparation before use

- Inspect ladder for any fractures in rungs or damage to arms
- Inspect ground around which feet of ladder are to be placed for level and sound condition.
- If ladder is to extend into walkway or thoroughfare, place warning cones around area of operation.

### Using the ladder

- Place ladder against the yacht ensuring that the top three rungs at least are above the deck height.
- Check the placement of the feet of the ladder to ensure that they are sitting firmly and evenly.
- Climb the ladder one rung at a time until the top of the deck is reach and tie the ladder securing rope to the safety line.
- Ensure that and electrical cords being used on the boat are clear from any abrasions, cuts or tears and are not in contact with the ladder.
- Collect tools and or supplies and organise into a bucket or similar device so they may be lifted onto the deck of the yacht with a rope.
- Do not carry tools or supplies up the ladder with one hand.
- Always climb up and down the ladder when facing the ladder.
- Always ensure that corrective personal protective equipment is being worn and that no loose clothing or footwear is being used when climbing up or down the ladder.

### Procedures to be followed after use

- Return the ladder to the correct storage location.
- Report any breaks, damage or cracks in the ladder to the Waterfront Manager immediately.